

Post Interview Review

Company Name: _____ Date: _____

Your Interviewers Name/Phone: _____ / _____

	Yes	No
Did you arrive early?	<input type="checkbox"/>	<input type="checkbox"/>
Did you dress professionally?	<input type="checkbox"/>	<input type="checkbox"/>
Did you smile and introduce yourself to the interviewer?	<input type="checkbox"/>	<input type="checkbox"/>
Did you look the interviewer in the eye when you spoke?	<input type="checkbox"/>	<input type="checkbox"/>
Did you mention how you were referred to the company?	<input type="checkbox"/>	<input type="checkbox"/>
Did you state your desire for work and your interest in the company?	<input type="checkbox"/>	<input type="checkbox"/>
If nothing was available, did you ask if the interviewer if they have knowledge of other companies you should contact?	<input type="checkbox"/>	<input type="checkbox"/>
Did you review your CV with the interviewer?	<input type="checkbox"/>	<input type="checkbox"/>
Was part-time or temporary employment an option?	<input type="checkbox"/>	<input type="checkbox"/>
What qualifications did you discuss during your interview?		
Did he/she discuss anything from your personal background?	<input type="checkbox"/>	<input type="checkbox"/>
If so, what?		
Did the employer comment on any of your skills?	<input type="checkbox"/>	<input type="checkbox"/>
If so, what was said?		
What was the employer's general impression of your CV?		
Did the interviewer discuss any special problems you may have in obtaining employment with the company?	<input type="checkbox"/>	<input type="checkbox"/>
If yes, what was discussed?		
If you felt sure that you were not getting the job you were being interviewed for, did you inquire about other positions?	<input type="checkbox"/>	<input type="checkbox"/>
What were they?		
What was discussed the most?		
Was there anything the employer seemed to dislike? Any negative reactions to your interview?	<input type="checkbox"/>	<input type="checkbox"/>
If so, what?		
What did he/she seem particularly interested in about you?		
When did you say you would call back? What is the timeline for making a decision about who they will hire?		
Did you send the interviewer a thank you note after the interview?	<input type="checkbox"/>	<input type="checkbox"/>